

## Guidance

- Your report should be 1000 words or fewer. You should write in all three sections, but it is up to you to decide how much weight to give each section.
- Your report should be submitted one week before the date of each Scrutiny Panel. Completed reports should be emailed to [r.nadeem@guild.bham.ac.uk](mailto:r.nadeem@guild.bham.ac.uk) or [l.gill@guild.bham.ac.uk](mailto:l.gill@guild.bham.ac.uk)
- You will have two minutes at the beginning of each Scrutiny Panel meeting to supplement your report with a verbal update.

Officer:	Tobi Adeyemi
Date of panel:	03-12-2020

## Written Statement action plan

This section is for you to track your progress on your written statement priorities, as outlined in your action plan. The “context” section of the document can remain the same for each panel.

Written Statement Item #1	
<b>Improve BAME student experience</b>	
Context:	The essence of this is to elevate the voices of BAME students and help shape/improve social and academic experience as well as individual wellbeing.
Progress:	<p>Black voices manifesto and action plan to serve as Launchpad</p> <ul style="list-style-type: none"> <li>- So far 3 working groups and one steering group have been created to carry out actions set in the manifesto. See here - <a href="https://www.guildofstudents.com/blackvoices/?fbclid=IwAR3oILVXkn7JcQNUFNLEZHQCWdLbJlBx0KGY3wO1mIryHKdJurGfkZqLkAE">https://www.guildofstudents.com/blackvoices/?fbclid=IwAR3oILVXkn7JcQNUFNLEZHQCWdLbJlBx0KGY3wO1mIryHKdJurGfkZqLkAE</a></li> <li>- A decolonisation conference was held to gain industry knowledge and learn techniques needed to decolonise the curriculum</li> </ul>

<b>Written Statement Item #2</b>	
<b>Improve transparency and build confidence in Guild structures</b>	<ul style="list-style-type: none"> <li>- SUPPORT working group already in conversations with the university to highlight possible actions</li> <li>- Ensuring that Guild activities are diverse and inclusive</li> </ul>
<b>Context:</b>	<ul style="list-style-type: none"> <li>- Students were given the opportunity and support needed to run inclusive events during black history month</li> <li>- This will help students know more about how Guild structures operate and how it responds to students needs and would give them an opportunity to engage effectively with the Guild thereby shaping their student experience</li> <li>- In the absence of Guild in person events due to COVID and government guidelines, the AEO is keen on encouraging student groups to be more inclusive and diverse with activities on offer</li> </ul>
<b>Progress:</b>	<p><b>UPDATE:</b></p> <ul style="list-style-type: none"> <li>- Ensuring students are engaged with the new democratic structure</li> <li>- We have successfully elected students to sit on the various committees set under the new democratic structure</li> </ul> <p>A meeting will be held with the BV working group to discuss updates on the manifesto come the 9th of December</p> <p>Simplifying the language used around comms for democracy and student governance</p> <ul style="list-style-type: none"> <li>- Held a meeting with the communications team and the student voice team to review the language used in promoting opportunities (e.g. elections and democratic updates) in order to be more inclusive and avoid any ambiguities that can have a negative effect on student engagement with Guild processes. All recommendations will be utilised henceforth with communications.</li> <li>- Same review applied to the recruitment of student trustees to our trustee board</li> <li>- A baseline data would be set this session to track engagement with the new democratic structure in times to come</li> </ul> <p><b>UPDATE:</b></p> <ul style="list-style-type: none"> <li>- Held our first ASM meeting to engage students with the new democratic structure</li> <li>- Held a preferendum</li> <li>- Had the first campaigns committee meeting</li> <li>- Presented a policy to the appointments panel to increase BAME representation on the Guild's trustee board</li> </ul>

<b>Written Statement Item #3</b>	
<b>Lobby the university on being more sustainable</b>	
<b>Context:</b>	A more sustainable university will support the wellbeing of students and help them to adopt more sustainable practices which will have a positive impact on the overall health of both students and staff.

Progress:	<p>Lobby the university to declare a climate emergency</p> <ul style="list-style-type: none"> <li>- Meeting held with the VC to this effect and a follow up meeting will be held with the university's sustainability lead to understand the university's sustainability plans within its overall strategy as well as opportunities for student engagement which would ultimately lead to tangible actions that embody the context stated above.</li> </ul> <p><b>UPDATE:</b></p> <ul style="list-style-type: none"> <li>- Looking more Internally at Guild services and provisions in terms of being more sustainable</li> <li>- This might be a long term execution based on the Guild's current financial capabilities</li> </ul>
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## Role and responsibilities

This section is for you to write about any projects you have been working on or meetings you have been to that you think are of particular importance to your remit.

Meeting / project	Outcome for students
Black voices priority campaign	To improve BAME student experience
GLOBAL CHALLENGES FORUM	<p>To create academic/ professional value for students particularly in areas around self-development</p> <p><b>UPDATE:</b></p> <ul style="list-style-type: none"> <li>- Joined a student engagement group to create opportunities for students within the forum</li> </ul>
Joined Up Conversations	A joint meeting between Guild officers and University colleagues to work out support (wellbeing, social, academic) for students particularly during the current COVID climate

## Ideas and policy

This section is for you to report on progress made to ideas and Guild policy that you have been mandated to work on. You only need to update your actions taken. You can also add ideas or policy as they are passed through the year.

Idea / policy	Action taken since last Panel
Decolonising Group Activities	<p>AEO remit – being looked into</p> <p><b>UPDATE</b></p> <ul style="list-style-type: none"> <li>- Activities committee to take this forward</li> </ul>
Lobby the University to Declare a Climate Emergency	<p>President and EEO currently working on this.</p> <ul style="list-style-type: none"> <li>- A campaign is being planned to this effect</li> <li>- Initial meeting with the VC has been held</li> <li>- Follow up meeting to be held with the Uni’s sustainability lead</li> </ul>
Guild Transparency Proposal	<ul style="list-style-type: none"> <li>- Significant progress made so far. Student voice has completed and launched structure for new democratic system</li> <li>- Tabs will be kept (nothing to report yet as it is still in its early staged) – committees have not met yet</li> </ul>

## Other student issues, meetings or projects to note:

- Held a meeting with the DSO as per the scrutiny panel's recommendation to offer more support where needed and to increase collaboration