

Guidance

- Your report should be 1000 words or fewer. You should write in all three sections, but it is up to you to decide how much weight to give each section.
- Your report should be submitted one week before the date of each Scrutiny Panel. Completed reports should be emailed to r.nadeem@guild.bham.ac.uk or l.gill@guild.bham.ac.uk
- You will have two minutes at the beginning of each Scrutiny Panel meeting to supplement your report with a verbal update.

Officer:	Charlotte Minter (Welfare and Community Officer)
Date of panel:	10/12/2020

Written Statement action plan

This section is for you to track your progress on your written statement priorities, as outlined in your action plan. The “context” section of the document can remain the same for each panel.

Written Statement Item #1	
Make the University wellbeing services more accessible and inclusive	
Context:	To assess the support available outside of University hours - is it sufficient? Where are the gaps? Also to look at how successfully students can access support remotely, not just in COVID times but if they are on a year abroad for example. Also to assess how attractive the services are to students from different marginalised backgrounds, particularly students of colour.
Progress:	Continued discussions with appropriate people at the University. Meetings been cancelled due to illness of University staff members has meant not been able to make as much progress as would have liked to on some of these points. Meetings in diary to discuss further. Asked for data to be shared with the Guild on breakdown of service users within the Wellbeing department. Checked how flexible changing councillor is for students. Pushed for

	<p>staff bios to be released on website. Discussions surrounding culturally competent support - to be followed up with further meetings.</p>
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Written Statement Item #2	
Increase awareness of Not On campaign	
Context:	To encourage more students to do the training, making students more aware of what counts for sexual harassment and therefore more likely to come forward for support, more confident in bystander intervention or less likely to behave inappropriately themselves.
Progress:	<p>Got a date in the diary for time-lining with Gemma - our Not On Lead. Will also evaluate how Not On November went and what we could improve on.</p> <p>To set up meeting with someone from the University to discuss getting content more embedded in University inductions etc.</p>

Written Statement Item #3	
Give students more access to tools that teach them how to be actively anti-racist.	
Context:	As part of a wider plan for a more inclusive campus.
Progress:	<p>Became enrolled in EDI course - yet to evaluate. Hoping to be part of wider project suggested in Black Voices Recommendations for Uni/Guild wide campaign for zero tolerance to racism.</p> <p>Hoping to collate resources and opportunities available at the University for students to involve themselves in EDI training and put this into a blog - plan is to do more signposting.</p>

Role and responsibilities

This section is for you to write about any projects you have been working on or meetings you have been to that you think are of particular importance to your remit.

Meeting / project	Outcome for students
DBFO meetings (Pritchatts Village planning meetings)	Student voice in the development and reconstruction of Pritchatts Village.
Rent Right meetings	Joined up conversations on the private housing market with Guild and Uni
Hate Crime/Hate Incident Ops Group	Assessing different ways to report hate crimes. Looking at tools available to combat hate crime
Sexual Harassment Steering Group	Assessing ways to report and support available once reported. How far the University can and will investigate and clarifying where their jurisdiction starts and ends. Awareness of the different types of sexual harassment that students can face.
OfS Harassment and Misconduct consultation	Helped formulate response to the OfS on how harassment and misconduct are handled under their regulatory powers.
Pause Evaluation and Management meetings	Fed back on what students would like to see more/less of within the service.
Task and Finish Group SUMS review	How the Guild and University services can best benefit students.
UoBe Festival Operations Group	Student voice in operations planning for UoBe festival
Care Leaver working group	Making sure care leavers are recognised and supported at the University
Landlord Membership Scheme meeting	Making sure landlords understand the current concerns of students and the difficult situations they are in.
End of Year Housing Activity Meeting	Joined Up conversations with police and community stakeholders re student safety etc in Selly Oak

Self-Isolation Support meeting	Involved in meetings before students returned to discuss how best to support isolating students In university accommodation.
Campus and Community Safety Group	Joined up conversations discussing trends on campus and In the community that may threaten student safety.
Student Conduct review meeting	Delving into where the University can and cannot investigate misconduct.
Welcome Week Planning	Organising events for students in Welcome 2020.

Ideas and policy

This section is for you to report on progress made to ideas and Guild policy that you have been mandated to work on. You only need to update your actions taken. You can also add ideas or policy as they are passed through the year.

Idea / policy	Action taken since last Panel
Black Voices Student Support Working Group	More conversations as mentioned in first written statement. Plans to get more data and analyse the data we have to hand
Sexual Misconduct	Need to seek clarification on what the exact action for me to take regarding this from the 'ideas' submitted and distributed at GoG. In ongoing meetings/discussions with the Uni surrounding conduct and sexual harassment
Increase the Amount of Secure Cycle Parking at University of Birmingham	Spoke to Head of Student Services about this. Plans to launch big initiative to decrease bike thefts which includes safer bike storage provision. Have asked to be included on the project.
Community Partnership 4 Selly Oak	Aiding good relations with the Community - inputting opinion on new development plans for Selly Oak

Landlord Membership Scheme	Regular meetings with landlords - opportunity to discuss issues facing students and implement best practice.
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Other student issues, meetings or projects to note:

- Launch of Support Month in response to difficult situation we find ourselves in. Aim to encourage students to check in with us and one another and signpost to the relevant services in the Guild/at the University.
- Got condoms back in the Guild for students to collect because realised they wouldn't be getting their usual free stashes from fresher's fairs
- Organised fundraiser for Student Minds - raised over £250 as an officer team
- Hosted and filmed various Q&As to clarify COVID guidance for students
- Launched Don't Rush To Rent campaign to discourage students from renting too soon, providing incentives to hold back, and providing advice to those being pressured now
- Negotiations with University over rent prices for the upcoming year
- Interview for consultation on new University railway station plans
- Consultations with Watkin Jones (developr) for new student accommodation to be built on Elliot Road
- Plans to support students over Christmas - 12 Days of Christmas plan, framing mentor, wardens and hall rep activity e.g. 'On the first day of Christmas my Wardens said to me...' - signposting and promoting activity.
- Contacted sober socials to see if they'd like to discuss their experience of alcohol-free accommodation
- working with Rob and wardens on distribution of more personal safety alarms
- unable to communicate changes to jurisdiction yet, as not been confirmed/gone through all the appropriate stages.
- Article published summarising activity from support month