

Guidance

- Your report should be 1000 words or fewer. You should write in all three sections, but it is up to you to decide how much weight to give each section.
- Your report should be submitted one week before the date of each Scrutiny Panel. Completed reports should be emailed to r.nadeem@guild.bham.ac.uk or l.gill@guild.bham.ac.uk
- You will have two minutes at the beginning of each Scrutiny Panel meeting to supplement your report with a verbal update.

Officer:	Imogen Mann (Disabled Students' Officer)
Date of panel:	6/12/2020

Written Statement action plan

This section is for you to track your progress on your written statement priorities, as outlined in your action plan. The “context” section of the document can remain the same for each panel.

Written Statement Item #1	
Launch a Hidden Disabilities campaign	
Context:	Raising awareness of hidden disabilities within the university setting is key for every student to succeed. This acknowledgment will help to raise awareness, reduce stigma and provide vital support for those that need it.
Progress:	I completed a panel discussion on Hidden Disabilities with other Student Union Disabilities Officers as part of Disability History Month. There have been discussions with University staff members about student access to the Sunflower Lanyards. I questioned the comms for promotion of the lanyards by the University and the accessibility of them only being available in certain areas of campus, however this was not responded to well by the University.

Written Statement Item #3	
<p>Easy to find, use of accessible materials, availability of lectures</p>	
Context:	<p>Accessibility of only few materials as per a report of the Higher University of Education inclusive education change accessibility requirements that came into force in September this year mean that online documents and video recordings must be in an accessible format. The meeting subtitles on lectures.</p>
Progress:	<p>Due to COVID restrictions. I feel my time has been best prioritised to help students access their education in the present context and talk with the University regarding the area. It has been established that the responsibility of subtitle accuracy lies with individual lecturers and I have been in conversation with the Full Time Officers to get this properly communicated to individual colleges.</p>
Progress:	<p>Individual lecturers and I have been in conversation with the Full Time Officers to get this properly communicated to individual colleges.</p>

Role and responsibilities

This section is for you to write about any projects you have been working on or meetings you have been to that you think are of particular importance to your remit.

Meeting / project	Outcome for students
<p>Inclusivity training</p>	<p>I delivered training to student reps on accessibility and inclusivity. I will be delivering training to student society committee members this week, to help them understand how to make their societies more inclusive and accessible to disabled students, both during and post COVID.</p>
<p>Disability page on the Guild website</p>	<p>I have worked with the Activities Officer on this, to hopefully launch a section of the website dedicated to disability. This will be a hub for useful information, key contacts, and accessibility information for events.</p>
<p>Disability History Month</p>	<p>Disability History Month is in full swing. I coordinated and put together a Welcome video, in collaboration with other SUs. I led a hidden disabilities panel discussion.</p>

	<p>I spoke at the CAL disability event. I was interviewed by the Women in Law society about disability at university and access to education.</p> <p>The hidden disabilities gardening session has been postponed until the new year due to COVID restrictions, but I have established good contacts who are keen to get this going.</p> <p>I am doing a Q&A with WANBA in the next week around disability Justice as part of DHM.</p>
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Ideas and policy

This section is for you to report on progress made to ideas and Guild policy that you have been mandated to work on. You only need to update your actions taken. You can also add ideas or policy as they are passed through the year.

Idea / policy	Action taken since last Panel
Idea / policy title	Short update on progress since last Scrutiny Panel

Other student issues, meetings or projects to note:

- Dealt with numerous personal enquiries from students, signposting them to useful resources or giving them support and advice when necessary.
- Meetings with student voice and various officers around MDS and the way they handle RAPs. Also had discussions over improvement of their poor delivery of disability education. These discussions are ongoing and progress is slow, but I'm hoping that my voice will eventually be listened to and I will be able to make changes happen.