

Guidance

- Your report should be 1000 words or fewer. You should write in all three sections, but it is up to you to decide how much weight to give each section.
- Your report should be submitted one week before the date of each Scrutiny Panel. Completed reports should be emailed to r.nadeem@guild.bham.ac.uk or l.gill@guild.bham.ac.uk
- You will have two minutes at the beginning of each Scrutiny Panel meeting to supplement your report with a verbal update.

Officer:	Josephine Conway (Activities and Employability Officer)
Date of panel:	12.01.2022

Written Statement action plan

This section is for you to track your progress on your written statement priorities, as outlined in your action plan. The “context” section of the document can remain the same for each panel.

Events	
Context:	Opportunity for students to experience a series of events, offered by the guild, for students to enjoy.
Progress:	<p>A 'Refreshers' week for 2nd year students – I worked with the venues team to run a very successful, seven consecutive -night time event Welcome week. After Welcome Week, we ran a number of Officer Outreach sessions to gain student feedback. Overall, student satisfaction was very high.</p> <p>More societies nights - I am currently working with the venues team to collaborate with a number of societies to run themed nights and events. For example, we are currently working on a 'Reclaim Night Out' and a Desi Night.</p> <p>A 7 day 'FAB-athon' - I am currently in the process of planning the 7- day Fabathon. Following student feedback, I will</p>

	<p>incorporate alcohol free events, as well as events during the day to make it inclusive to all students.</p> <p>The biggest Gradball ever – I am currently working with the venues team to organise the 'biggest ever' Grad ball.</p> <p>Guild Awards - I am currently in the process of planning a very exciting Guild Awards which will commemorate the talented success of our student groups.</p>
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Societies	
Context:	<p>To ensure that student groups feel supported, and to provide extra support to committee members who may need further guidance when organizing in person events as many students have not experienced in person society events before.</p>
Progress:	<p>A safe transition for student activities from online to face to face -</p> <p>Have provided thorough training to all committee members, with additional training to committees who are struggling to engage with members/hold events in their society. Have supported groups who have been placed on the 'Save a Society' scheme.</p> <p>Our student groups fair during Welcome Week had a footfall of over 7000 students which was a great success. We also held our first ever 'Give it a Go' Fair in collaboration with UBSport and due to its popularity, we will be holding another one during UoBeFestival.</p> <p>I have also helped with a number of student group EGM's and AGM's.</p> <p>The largest society sign up, focusing on inclusion for all.</p> <p>I am currently working with the Student Voice Team to identify barriers that students face when joining student groups. I am in contact with other student unions to explore how they have</p>

Employability	
Context:	To increase the accessibility of employment opportunities
Progress:	<p>Employability hub</p> <p>Develop the current Employability Hub so that the space acts as a repository of updated and frequent resources and information for students. It will include areas of PG employability, workers' rights, and the impact of joining student group through an employability lens.</p> <p>I am also working with careers network to improve student entrepreneurship.</p> <p>A small business fair, promoting student and local businesses.</p> <p>We held a Christmas Fair at the Guild where we invited student business as well as local, independent businesses to sell their products. There is also an opportunity for student businesses at UOBe Festival as we are setting up a market stall.</p> <p>I will continue working throughout the year to establish a network for student businesses.</p>

Role and responsibilities

This section is for you to write about any projects you have been working on or meetings you have been to that you think are of particular importance to your remit.

Meeting / project	Outcome for students
<ul style="list-style-type: none"> Commonwealth Games and Commonwealth Day 	<ul style="list-style-type: none"> George and I are currently involved in the task and finish group for the CWG Day, as well as CWG staff student and alumni engagement. We are working with student groups to explore volunteering opportunities during the Commonwealth Games period such as performances. We are also exploring the opportunity for students to express their negative views of the Commonwealth Games and its history.

	<ul style="list-style-type: none"> I am also working with Worklink to ensure there will be paid roles for students.
Spiking	<ul style="list-style-type: none"> We are constantly reviewing measures that we have implemented and gathering student/student staff feedback to ensure students feel as safe as possible in our venues. I am involved in a Birmingham Town Hall regarding spiking and am working with the universities in Birmingham to lobby the council to do more in Birmingham and the West Midlands. I have also spoken with the Victims' Commissioner Nicky Brennan to explore how the West Midlands can be a safer area for students.

Ideas and policy

This section is for you to report on progress made to ideas and Guild policy that you have been mandated to work on. You only need to update your actions taken. You can also add ideas or policy as they are passed through the year.

Idea / policy	Action taken since last Panel
Idea / policy title	Short update on progress since last Scrutiny Panel
External Memberships	The idea to was taken to Activities Committee however as we were not able to reach a majority decision, it was taken to the All Student Meeting. As we did not meet quorum, it was then taken to an All Student Vote where it was decided that the introduction of a £25 fee for external memberships would no longer stand.

Other student issues, meetings or projects to note:

- UoBe Festival meetings
- Personal Skills Award Board meeting
- Alumni Impact Fund - promotion and shortlisting
- MDX grant allocation
- Change in Mind priority campaign
- Employed a number of student staff for our venues
- ProFF
- Complaints procedure review