

Guild Officer Group Minutes

Voting Members Present: **Reece Roberts** (President) [RR], **Adam Goldstone** (Education Officer) [AG], **Simon Price** (Sports Officer) [SP], **Izzy Bygrave** (Welfare and Community Officer) [IB], **Jo Park** (International Officer) [JP], **Jess Small** (Postgraduate Officer) [JS], **Jess Rutland** (Co-LGBTQ Officer) [JR], **Shamima Akhtar** (Co-Disabled Student's Officer) [SA], **Alif Trevathan** (Co-Women's Officer) [AT], **Holly Battrick** (Co-Women's Officer) [HB], **Janiece Jackson** (Anti-Racism & Anti-Fascism Officer) [JJ], **Jay Martin** (Co-Disabled Students' Officer) [JM], **Robyn Macpherson** (Activities and Employability Officer) [RM], **Jules Singh** (Commuter Students Officer) [JSI], **Josie Hyde** (Co-LGBTQ Officer) [JH], **Kate Chard** (Ethical & Environmental Officer) [KC].

Also In attendance: **Sam Jones** (Campaigns Coordinator, Note Taker) [SJ], **Lucy Gill** (Student Voice Manager) [LG] **Adam Sheridan** (Director of Engagement) [AS].

Absent with Apologies: **Lauren Kennedy** (Mature & Part-Time Students Officer) [LK].

Absent without Apologies: **Damilola Oyeleke** (Ethnic Minorities Officers) [DO], **Finn Humphris** (Trans Student's Officer) [FH].

The meeting commenced at 17:35

No	ITEM FOR DISCUSSION	MATTERS DISCUSSED	ACTION
1	Welcome and Introductions	RR opened the meeting, welcomed all present and read out apologies. RR welcomed KC to her first GOG meeting, introduced the other members and ran through the purpose of GOG.	Noted
2	Minutes from the previous meeting and Matters Arising	No matters arising, minutes of the last meeting approved.	Approved
3	Buddy Meeting Updates	RR reminded PTO's who their FTO buddies were. SP was approved to be KC's buddy. No Officers had updates on their buddy meetings. FTO's were actioned to contact their buddies to arrange a meeting in two weeks' time.	Actioned
4	"Your Ideas" /Mandate Updates	RR gave a brief update on the recent Your Ideas Cycle (Cycle 2), and ran through the ideas. Each was assigned to a FTO to oversee its implementation (see Your Ideas monitoring log for officers responsible).	Noted

5	Officer Accountability/ OQT	<p>RR thanked so many officers for attending OQT last week, very proud of the effort PTO's had put into coming.</p> <p>LG gave an update on Scrutiny Panel, a new panel of student staff who will scrutinise officer's progress and their manifestos. As a proposed trial, this will involve 5 part-time student staff and provide officers with constructive feedback. The feedback is then published online for students to scrutinise.</p> <p>JR asked if considerations had been taken about the differing amounts of time PTOs and FTOs had to commit to the role.</p> <p>LG confirmed that it had, and scrutiny panel would be made aware of the fundamental differences in training.</p> <p>LG said that there would be 1 week for training between interviews and the first panel, so training would be done then.</p>	Noted
6	Campaigns Pot	<p>SJ gave an update on the remaining funding in the campaigns pot.</p> <p>1) Application for £350 from B-Eat for Sock it to eating disorders week, in addition to a previous application.</p> <p>JR asked why there were more socks on the applications vs last time, but the stated costs were lower.</p> <p>RR suggested that GOG ask Beat for more information.</p> <p>AG reminded the group that at the last meeting GOG had approved £150 for Beat, for promotion and materials apart from socks. As a one off event rather than an on-going activity, this would be eligible for the campaigns pot.</p> <p>AS asked that as a group set up to campaign, if the activity is in their constitution, could they apply for the student groups annual grant pot first?</p> <p>RM said she wasn't sure if the awareness week was in their constitution, but maybe the application would make more sense going through Annual Grant.</p> <p>AG suggested that since the group was debating whether the campaigns pot was the right pot for this, it was unreasonable to expect a group to understand which pot was correct.</p> <p>JSM said that the proposal of socks was discussed at GOG previously, and deemed to not be very effective.</p> <p>AG said that there was nothing to suggest that the campaign wouldn't be successful, and that the new committee may run the campaign differently to last year. Normally GOG would approve an application with this much information, and it is a reasonable application.</p>	

	<p>SJ gave context on the criteria for groups applying to the campaigns pot.</p> <p>JS asked if the group had a concrete quote from a supplier for the amount of socks they were asking for.</p> <p>SJ replied that Student Voice only had the information on the application.</p> <p>JH said that as the campaign had obviously not been very successful in previous years.</p> <p>RR said that GOG could ask for more info, specifically for a campaigns plan, and approve subject to receiving that plan.</p> <p>HB said it was good that Beat had given GOG more info, but she was still not convinced about the effectiveness of giving out socks in having a positive outcome.</p> <p>The group voted to approve £350 for Beat, subject to GOG receiving a detailed campaigns plan for the week.</p> <p>2) Application from LK for £70 for engaging mature students with a mixer event in Joes bar</p> <p>The group unanimously approved £70 for Lauren Kennedy.</p> <p>3) An Application from JP for £72 (retroactively) for spending on sweets and giveaways for world kindness day.</p> <p>The group unanimously approved £72 for World Kindness day.</p> <p>4) Application of £1000 from Global Brigades (MedSoc affiliated Society) for volunteering abroad in Honduras and Ghana in 2019.</p> <p>The group discussed concerns they had over charity law and ultra vires.</p> <p>The group unanimously rejected the proposal.</p> <p>5) Application of £254.99 by SA and JM for Disability History Month 2018.</p> <p>SA gave context to the application, saying that since many members of DAMSA had specific food requirements, refreshment costs were higher than usual.</p> <p>RR reminded the officers to make sure external speakers forms were submitted in time for the events planned.</p> <p>HB said that WANBA had 'I, Daniel Blake' on DVD already, so DAMSA could save the costs of buying a new copy.</p> <p>JP asked if the DOS's might need more money for the tea and</p>	<p>Approved</p> <p>Approved</p> <p>Approved</p> <p>Rejected</p>
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		<p>coffee event.</p> <p>SA replied that they would look into it.</p> <p>JR asked what craft supplies the DSOs planned to buy.</p> <p>JM replied that they were buying easy grip pens, coloured paper and other items to make the event accessible.</p> <p>AG asked if the event was open to all students.</p> <p>SA replied that it was, and that the room could hold up to 30 people at a time.</p> <p>RM asked if the first event was for disabled students only.</p> <p>SA replied that it was, but the same event would be run again as an open event.</p> <p>GOG approved £245.99 for disability history month.</p>	Approved
7	SHAG week planning	<p>The Group had open discussion about possible events to run and promotions to do for Sexual Health and Guidance Week 2018.</p> <p>The group agreed on a series of events, and agreed to add them to the shared Google doc ahead of next week.</p>	Action
8	FTOG/GPDG Update	No questions about FTOG minutes.	Approved
10	AOB	<p>HB spoke about the coming Sunday being violence against women day of awareness.</p> <p>AT shared statistics on sexual harassment and violence with GOG. Would the group be happy with the Women's officers holding an event on Sunday in the Guild, and having banners up in the Guild.</p> <p>The Group agreed an awareness campaign over the weekend and the following week, with Student Voice to support.</p> <p>RR thanked officers for attending and closed the meeting at 19:15</p>	Action

The chair closed the meeting at 19:15

Date of Next Meeting: Wednesday 16th January, 17:30 in Harvey Milk