## **Full-Time Officer Group (FTOG)**



Monday 27th September 2021 12:00 – 13:30, online meeting (Zoom)

## **Present**

Danielle Murinas, Postgraduate Officer (PGO) (Chair)
Mikey Brown, President (President)
Josephine Conway, Activities and Employability Officer (AEO)
Jules Singh, Education Officer (EO)
Aaliyah Simms, Welfare & Community Officer (WCO) (arrived at 12:15).
Wei-Lun Chen, International Officer (IO)
George Christian, Sports Officer (SO)

## Also in Attendance

Jo Thomas, CEO **(SJ)**Thomas Snape, Campaigns & Policy Coordinator **(TS)**Sam Jones, Executive Assistant **(SJ)** (note taker)

## **Apologies**

The Chair opened the meeting at 12:00

No	Item for Discussion	Notes	Actions
1	Previous Minutes (13.09.21)	The minutes from Monday 13th September 2021 were approved as an accurate record of the meeting.	Approved
2	Officer Outreach in Guild Building	The Officer Team discussed their outreach plans for the week ahead in Guild building. The President noted materials to hand out including board games, tea and coffee and Guild materials on advice. The Officer team discussed their rota for the sessions, to be held in the former STA travel retail space in the Guild building.  The PGO and President noted their availability to be present for outreach. The AEO noted the opportunity to promote the Guild's services and building roll-out. The PGO suggested directing students to other services in the building from the retail space.  The President suggested using QR codes linked to the Guild website for each service.  The WCO joined the meeting at 12:15.	Noted Noted Noted Noted
3	Regulation 8	The EO updated the Officer Team on planned changes to the University's code of practice, with an upcoming announcements expected by the University in early October. The EO noted that the expected changes were a win for multiple successive Guild Officer teams.  The Officer team discussed comms to promote the change as a 'win' to students, announcing at the same time as the	Noted

		University with Officer facing comms. The EO noted a planned Officer video, to be embedded un University comms. The Officer team discussed their approach to the planned comms.	Noted
4	Diaries	<b>President -</b> University Council meeting, University Dinner, UoB Sustainability Meeting, Autumn Elections planning, A/L.	Noted
		<b>WCO –</b> Incident during Welcome Wee and Safety comms, Student Wellbeing queries, Guild Advice support.	Noted
		<b>AEO</b> – Incident Reporting (after welcome week), Autumn Elections briefing, Campus relations meeting, DARO meeting.	Noted
		<b>EO</b> – Linked IN Learning Steering Group, Careers Network meeting, CEO 1:1, Commuter Student mixer, UEC meeting, and Collaborative provision committee.	Noted
		<b>PGO</b> – Research Committee, CQQC, UEC, Autumn Elections planning.	Noted
		IO – Autumn Elections meeting, SAE team meeting, UEC meeting, University Council briefing, University Council meeting and Dinner.	Noted
		<b>SO</b> – Brookes Bar, West Midlands police meeting, Sports Team development meetings.	Noted
5	AOB	The WCO noted significant numbers of student reports of possible incidents of spiking during club nights in Selly Oak and in the City Centre during welcome week. The WCO noted concerning levels of reports received during welcome week. The WCO noted plans to promote drinks testing kits available in the Guild, and procure bottle protectors for free giveaway to students.	Noted
		The PGO noted significant queries from the University to ask for communications support from the Officer Team, with which the support was not always reciprocal with comms support from the University.	Noted
		The President noted a proposed change to University Loan repayments forecast as a possible policy change in the upcoming government autumn statement in the national press. The President noted a significant detrimental effect on prospects of the Guild's members after graduation The	Noted
		President noted plans to draft a statement ready  The PGO noted the hard work of the Officer team during welcome week to deliver for students.	Noted
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7	Campaigns	TS joined the meeting at 12:30.	Noted
	Planning		
		The Officer team discussed their upcoming priority campaigns	
		in preparation for semester one.	Noted

The meeting closed at 13:15.

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Signed	Date

