

**Present**Benjamin Lockley, Postgraduate Officer (**PGO**) (**Chair**)Vanessa Chigariro, Education Officer (**EO**)Acacia Matthews, Guild President (**President**)Reeve Isaacs-Smith, Welfare & Community Officer (**WCO**) (Arrived at 12:30, left at 12:50).**Also in Attendance**Jo Thomas, Chief Executive (**JT**)Sam Jones, Executive Assistant (**SJ**) (note taker)**Apologies**Tinajie (Alice) Liu, International Officer (**IO**)Florence Craddock, Sports Officer (**SO**)Isobel Lawson, Activities & Employability Officer (**AEO**)

The Chair welcomed everyone and the meeting started at 12:05.

No	Item for Discussion	Notes	Action
1	<b>Minutes 20.02.23</b>	<p>The Chair presented the minutes of the previous meeting, dated Monday 20th March 2023, for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the previous meeting.</p>	<p><b>Noted</b></p> <p><b>Approved</b></p>
2	<b>EPS Interviews – 11.05.23</b>	The President noted a diary clash for them on the 11 <sup>th</sup> May 2023, noting that they and the EO had been invited to join an interview panel in the College of Engineering & Physical Sciences, and also invited to attend a residential for the Russell Group Students Unions (RGSU). The PGO offered to attend the EPS interviews. EO, President and PGO to discuss with the WCO. SJ to include on the agenda.	<b>SJ</b>
3	<b>President Diary – 25.04.23</b>	<p>The President noted that they had been invited to attend a meeting of the University's Investments Sub-Committee on the 25<sup>th</sup> April, which clashed with the next Registrar's meeting. The President suggested that the IO attend the Registrar's meeting in their place.</p> <p>The President noted a clash on the same day with a scheduled University Misconduct Committee the Officer Team discussed their attendance and involvement at UMC meetings. SJ to circulate further information.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
4	<b>Chancellor's Dinner</b>	The Officer Team discussed their invitations to the Chancellor's Annual Dinner. JT noted that in previous years the Officer Team would look to invite the incoming Full-Time Officers as 'plus ones'	

5	<b>Students on a leave of absence</b>	<p>The WCO arrived at 12:30.</p> <p>The WCO updated the Officer Team on developments with students on a leave of absence, noting that new information from the University may lead to a simpler external memberships process for those students, pending a possible update to the Guild's data sharing agreement with the University. JT noted that they and AS were discussing possible solutions with the Registry team. JT noted plans for an update to the next Trustee Board on options to address students on a leave of absence. The PGO noted the sensitivity and urgency of the issue. The Officer Team discussed the complexity of the issue and different information on student status previously shared with the Guild from the University. The Officer Team discussed next steps.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
6	<b>Officer Diaries</b>	<p>The Officer Team discussed their diaries for the week ahead and possible clashes.</p> <p><b>President</b> – SPRC, Finance Committee, UEA SU visit.</p> <p><b>IO</b> – n/a.</p> <p><b>WCO</b> – n/a.</p> <p><b>SO</b> – n/a.</p> <p><b>AEO</b> – Gender Identity Awareness and Student Support training, EDI Taskforce, UOBE Festival Evaluation meeting,</p> <p><b>PGO</b> – A/L, WONKHE relationships consultation meeting.</p> <p><b>EO</b> – University Education Committee, Curriculum Enhancement Committee, Focus Group.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
7	<b>Remits/ Projects</b>	<p>The Officer Team ran through their planned project tracker and updated the dates of several projects.</p> <p>The WCO left the meeting at 12:55.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
8	<b>Schools/Colleges/ Dubai Update</b>	<p>The Officer Team discussed progress for changes to the College of Life and Environmental Sciences (LES), noting that progress had slowed and significant changes were not now expected. The EO noted that the issue was not included for discussion on the next University Education Committee meeting.</p>	<p><b>Noted</b></p>
9	<b>Part Time Officers</b>	<p>The Officer Team noted a lack of engagement from several Part-Time Officers on recent email approvals from GOG. The Officer Team agreed to reach-out to their PTO buddies and encourage them to respond.</p>	<p><b>All</b></p>
10	<b>AOB</b>	<p>The Officer Team discussed recent updates from the UoB Dubai Campus. The EO agreed to raise concerns at the next UEC meeting.</p>	<p><b>Noted</b></p>

		<p>The PGO updated the Officer Team on recent discussions on tuition subsidies for Undergraduate students coming off the A2B scheme into Postgraduate scheme, noting a significant issue for students who were not able to continue with PG studies as they were not able to afford to continue their studies without the undergraduate support that they had received through the A2B scheme.</p> <p>The President noted discussions with the admissions team on travel bursaries for prospective students who may not have the funds to make the journey to Birmingham for an open day. The President noted their hope that the support would be made available for the next academic year.</p> <p>The EO updated the Officer Team on plans for the University's HEFI conference and an opportunity for the Guild to showcase its activities at the conference</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
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The Chair closed the meeting at 13:15.