

Present

Mikey Brown, President (**President**) (Chair)
 Josephine Conway, Activities and Employability Officer (**AEO**)
 George Christian, Sports Officer (**SO**)
 Jules Singh, Education Officer (**EO**)
 Wei-Lun Chen, International Officer (**IO**)
 Aaliyah Simms, Welfare & Community Officer (**WCO**)

Also in Attendance

Jo Thomas, CEO (**JT**)
 Sam Jones, Executive Assistant (**SJ**)
 Tom Snape, Campaigns & Policy Coordinator (**TS**) (Agenda item 2 only)

Apologies

Danielle Murinas, Postgraduate Officer (**PGO**)

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 11.10.2021	<p>The minutes from the 11th October 2021 were approved as an accurate record of the meeting.</p> <p>The President noted that Cressida Dick, the commissioner of the Metropolitan Police had withdrawn from a planned lecture at the University.</p>	<p>Approved</p> <p>Noted</p>
2	Priority Campaigns	<p>TS joined the meeting at 12:00.</p> <p>The SO noted that moving forwards the Officer team would be discussing their priority campaign progress each week at FTOG to monitor progress and set actions.</p> <p>The President noted that they had met with C&M to discuss communications and design work for their planned mental health campaign.</p> <p>TS noted discussions with a new group of students called 'Breathe' on possible input into the mental health campaign. The AEO noted that Breathe may not be formally registered as a new student group due to overlap with a similar group focusing on mental health. The AEO and TS agreed to discuss outside the meeting.</p> <p>TS noted a delay in planning communications with other Guild Departments on planned activity, due to other urgent work commitments.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>TS/AEO</p> <p>Noted</p>

		<p>The SO noted ongoing work to understand the best way to recording conversation data.</p> <p>The SO updated on a draft timeline of progress for the launch of the campaign, planned to launch on the 15th November and initially run for three weeks. The SO noted plans for a prior-launch of 1 week of communications planning.</p> <p>The SO noted the pressing need to prioritise recruitment of volunteers to support the campaign and hold conversations with students. JT suggested having common marketing materials across the campaign for officers to share. TS to share.</p> <p>The AEO and TS agreed to discuss communications to student groups.</p> <p>TS left the meeting at 12:20</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>TS/AEO</p> <p>Noted</p>
3	Ongoing Student Welfare Work w/ University	<p>The President updated the Officer team on discussions with the University on student welfare work with the University.</p> <p>The Officer team discussed the recent issue of possible drink spiking when students were on nights out. The WCO noted plans to share safety information with students on how to protect themselves from possible spiking when going out.</p> <p>The WCO updated the Officer team on their plans for the 'Safe Sesh' campaign. The Officer team discussed next steps with the campaign. The AEO noted ongoing work with the SO and Student Services on the information campaign. The WCO noted that additional drug testing kits had been ordered and would soon be available.</p> <p>The WCO noted ongoing work on an addiction pathway and 'UB Heard' services to and signpost students. The WCO noted the need to condense the mental health pathway for students and simplify the route to support services to students. The President noted that students were often referred between the Guild and University's support services, which was less than preferable.</p> <p>The Officer team discussed current student concerns around reporting issues to the police in the face of national concerns about police conduct towards women. The WCO noted the importance of encouraging students to formally report incidents of anti-social behaviour and crime to the police in order to give accurate statistics of student experiences in Selly Oak and achieve the best possible police resources for the Selly Oak area.</p> <p>The Officer team discussed plans to promote advice and signposting to students. The President suggested utilising communications via the Student Services team.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

		The Officer team discussed open discussions with students about welfare and safety issues in light of national trends. The WCO suggested a ‘town hall’ style event in the upcoming week to collect student input and concerns. The AEO suggested holding both an online and face-to-face event to cater for a wide range of students. JT suggested preparing a range of topics to collect feedback on, such as police presence, searches, and other topics. The SO and AEO agreed to discuss.	Noted
4	Officers Away Day (05.11.21)	SJ updated the Officer team on arrangements for the Officers Away Day on the 5 th November 2021.	Noted
5	Officer Key Meetings	<p>President – Registrar’s meeting, Glasgow Conference, Drink Spiking.</p> <p>AEO – MDX, MDS meeting, IFA meeting.</p> <p>Sports – UB Sport, JSAC, Campus Services meeting.</p> <p>IO – n/a.</p> <p>Education – UEC, APP working group, NSS best practice session.</p> <p>PGO – n/a.</p> <p>WCO – n/a.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
6	Schools/ Colleges/ Dubai Update	<p>The President noted feedback from COSS CEC that uptake of academic staff in an internal audit of their formative assessment. The President noted that COSS had agreed to make use of the term ‘awarding gap’ moving forwards.</p> <p>The President noted a student petition seeking for the University’s new engineering building to be open 24 hours per day. The President noted the value of the building staying open later in the evening for PC and study space access.</p> <p>The EO noted that the Student Rep System had now recruited over 1,000 student reps, supported by the Voice & Representation team.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
7	Guild Communications & Social Media	The Officer team discussed their planned communications for the coming week.	Noted
8	Part Time Officers	<p>The EO noted that they had met with the WO to discuss their action plan and events.</p> <p>The SO noted that they had met with the TSO to discuss their planned trans and non-binary student swimming event,</p>	Noted

		<p>however UB Sport had not been able to offer the pool for non-members, and provide privacy event.</p> <p>The President noted plans to support the TSO in promoting Trans Day of Remembrance.</p> <p>The SO noted their ongoing support for the EEO on NUS Green Impact.</p> <p>The AEO noted their proposal to re-designate the basement toilets as gender neutral for club nights, to be discussed at health & safety committee, as discussed with the TSO.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
9	AOB	<p>The President noted that the University had agreed to refund the majority of remaining Meal Plan student balances from 2020-21, as many students had not spent their full balance due to lockdown measures.</p> <p>The SO updated the Officer team on discussions with campus services on Green Impact with regards to catering. The Officer team discussed their feedback to campus services on their reformed catering offerings to students. The President noted the current high cost of food and drink from the University's outlets.</p> <p>The AEO noted that redbrick were launching their first print copy of the year. The AEO noted that the whole officer team were media law trained and they would share redbrick copy for proofing to the rest of the team. The Officer team discussed upcoming news material in redbrick.</p> <p>The Officer team discussed their communications to students in relation to issues of drink spiking.</p> <p>The EO noted a request from the national inter-faith network for SU's to run events for a national inter-faith week in November. The AEO noted an upcoming meeting with the chaplaincy and student groups, where they would raise the possibility of an inter-faith week.</p> <p>The SO noted their plans for a Guild Movember campaign to raise awareness of men's mental health.</p> <p>The President asked the Officers as to their progress on scrutiny panel reports. The President noted the report deadline of the coming Wednesday. Officers to complete their reports.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>AEO</p> <p>Noted</p> <p>All</p>
10	Meeting Reflection	No Items noted.	Noted