

Present

Amira Campbell, Guild President (**President**) (Chair)
 Tinajie (Alice) Liu, International Officer (**IO**)
 Joseph Hill, Education Officer (**EO**)
 Benjamin Lockley, Postgraduate Officer (**PGO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Sam Jones, Executive Assistant (**SJ**) (Note taker)
 Adam Sheridan, Director of Engagement (**AS**) (Agenda Item 11 only)

Apologies

Harry Brooks, Activities & Employability Officer (**AEO**)
 Dean Turner, Welfare & Community Officer (**WCO**)
 Cat Hardiman, Sports Officer (**SO**)

The Chair welcomed everyone and the meeting started at 11:35.

No	Item for Discussion	Notes	Action
1	Minutes (06.11.23) & (13.11.23)	<p>The Chair presented the minutes of the previous meetings, dated the 6th November 2023 & and the 13th November 2023, for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of proceedings.</p>	<p>Noted</p> <p>Approved</p>
2	December Graduations	<p>SJ reminded the Officer Team to sign-up for the remaining slots to join the processions for December Graduations. All to complete.</p> <p>The President noted that the Women's Officer and Campaigns Officer had offered to fulfil slots for the December Graduations. SJ to discuss.</p>	<p>All</p> <p>SJ</p>
3	Trans Solidarity Video	<p>The PGO noted that the video has been postponed pending the resolution of another issue. The Officer Team discussed the project.</p>	Noted
4	Staff Visibility of Website	<p>The President noted a project for increasing the visibility of the Senior Management and Staff team on the website, in particular photos for managers, to ensure that the Chief Executive and managers were recognisable to staff. JT noted that the Senior Management team's names and email addresses were listed on the Guild Website, however there were some issues to address in terms of GDPR and privacy. JT and The President to discuss.</p>	JT/ President
5	Officer Project Tracker	<p>SJ presented the Update Officer Project Tracker document, which had been compiled from the Full-Time Officers Manifestos and Action Trackers. All the Officers agreed to update the document ahead of their away day on the 5th December.</p>	Noted

6	Officer Diaries	<p>The Officer Team discussed some key meetings in their diaries for the week ahead:</p> <p>President – APPG for Students at Work in Parliament, Council event, Guild/ Campus Services Meeting.</p> <p>IO – Activities Committee Meeting, University Education Committee, PVC International 1:1.</p> <p>PGO – Graduate Research Board, University Education Committee, PG Student Reps Social.</p> <p>EO – Black Voices Awarding Gap Presentation, STARS Awarding Group, University Education Committee.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
7	Officer Projects	<p>The IO updated the Officer Team on the upcoming International Movie Night event on the 23rd November.</p> <p>The PGO noted that proposals were under discussion on the expansion of the P2B access scheme for Postgraduate students, with an initial budget of £250k. The PGO noted ongoing discussion on the possibility of including Birmingham scholars in the scheme, and promotion for the new scheme.</p> <p>The IO noted that another Language Café event was taking place in Joe's Bar on the 6th December.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
8	Schools/Colleges/ Dubai Update	<p>The IO noted that a 2nd Dubai Student Forum event was taking place, together with the Dubai Student Leaders. The IO noted that the Dubai Student Leaders had also been invited to meet with the Guild Officer Group.</p> <p>The IO and EO updated on recent college committee meetings.</p>	<p>Noted</p> <p>Noted</p>
9	Part-Time Officers	<p>The President noted ongoing work with the EEO on re-establishing the Guild's Activist Academy project, building on the work of the previous Officer Team. The President noted their aim for the Guild to support and engage with campus activists, and to develop a pipeline for future election candidates.</p>	<p>Noted</p>
10	AOB	<p>The IO noted that they had been invited to speak at a debate on the climate sustainability of the Commonwealth Games.</p>	<p>Noted</p>
11	Reserved Business	<p>AS joined the meeting at 12:50.</p> <p>AS presented one item of Reserved Business. The Officer Team discussed one item of Reserved Business.</p>	<p>Noted</p> <p>Noted</p>

The meeting finished at 13:00.