



Full-Time Officer Group (FTOG)
 12:00 – 13:00, Online Meeting (Zoom).

Present

George Christian, Sports Officer **(SO)** (Chair)
 Mikey Brown, President **(President)**
 Josephine Conway, Activities and Employability Officer **(AEO)**
 Jules Singh, Education Officer **(EO)**
 Danielle Murinas, Postgraduate Officer **(PGO)**
 Wei-Lun Chen, International Officer **(IO)**

Also in Attendance

Jo Thomas, CEO **(JT)**
 Sam Jones, Executive Assistant **(SJ)** (note taker)
 Tom Snape, Campaigns & Policy Coordinator **(TS)** (Agenda Item 1-2 only)

Apologies

Aaliyah Simms, Welfare & Community Officer **(WCO)**

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 04.01.2022	The minutes from the 4th January 2022 were approved as an accurate record of the meeting.	Approved
2	Priority Campaigns	<p>TS joined the meeting at 12:00.</p> <p>TS updated the Officer Team on progress on the 'Change in Mind' mental health priority campaign. TS noted progress on training members of student volunteers ahead of the relaunch of campaign for 2022 on the 17th January. TS noted their upcoming departure from the Guild.</p> <p>The Officer team discussed their availability to support training. The PGO offered to support student staff in delivering training.</p> <p>The Officer Team discussed other opportunities to tie into existing events to reach more students with 'change in mind' conversations. TS noted planned events during the week of the UoBE Festival from the 24th January onwards.</p> <p>TS noted that the campaign was currently at circa 170 conversations. The Officer Team discussed the timeline for the completion of the campaign, suggesting the end of February 2022. TS to circulate a full set of campaign documentation ahead of their departure from the Guild.</p> <p>The SO noted a successful recent session with sports team committee members.</p> <p>TS left the meeting at 12:15.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

3	NSS Update	<p>The Officer Team discussed the recent Trustee Board away day, which had been attended by senior University staff to discuss the next steps on the Student Experience Action Plan and the Guild and University's approach to improving scores in the National Student Survey (NSS).</p> <p>The Officer team discussed next steps for the Guild's work on the NSS, and holding the University to account on its commitments on the student experience. The PGO noted the growing diversity between University colleges on how assessment and feedback processes were being reviewed.</p> <p>The PGO and EO agreed to take discussions with the University forwards following the away day. JT agreed to draft an email to the University team and circulate.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
4	Termly meeting with DPVC for EDI	<p>The IO noted that the University's incoming DPVC for Equality, Diversity and Inclusion had requested a series of meetings with Officer Team.</p> <p>The Officer Team discussed their availability to attend. The President suggested including a student representative from the Black Voices campaign to attend. The Officer Team discussed items for agenda, including the University's historic issues with conversion therapy.</p>	<p>Noted</p> <p>Noted</p>
4	Officer Key Meetings	<p>President – Project Board on Forum for Global Challenges, Commercial Operations Group, VC 1:1, Climate Campaign meetings. LGBTQ+ History Month planning, MMT/Officers Away Day.</p> <p>EO – Fitness to Practice hearing, Academic Integrity T&F Group, CEO 1:1, MMT/Officers Away Day.</p> <p>IO – UoBE Festival Working Group, MMT/Officers Away Day.</p> <p>AEO - Commercial Operations Group, 1:1 w/ DoE, Democracy planning, UoBE Festival Working Group, Interviews, MMT/Officers Away Day.</p> <p>WCO – n/a.</p> <p>SO – Alumni Impact Fund meetings, crisis support for sports teams planning, CWG meeting, Interviews, Sustainability catch-up, CWG sustainability meeting, MMT/Officers Away Day.</p> <p>PGO – Dean of Postgraduates 1:1, VCIR for Psychology, MMT/Officers Away Day.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
5	Schools/ Colleges/ Dubai Update	<p>The EO noted that University exams had now begun, with almost all assessments across colleges now taking place online. The EO noted a number of successes by student reps seeking online exams due to the risk of COVID-19 transmission.</p>	<p>Noted</p>

6	Guild Communications & Social Media	No Items noted.	Noted
7	Part Time Officers	The IO noted that the EMO had now left the University and therefore may be stepping down as a part-time officer. The Officer team discussed the possibility of a by-election for the EMO position.	Noted
8	AOB	No items noted.	Noted
9	Meeting Reflection	No items noted.	Noted