

Present

Vanessa Chigariro, Education Officer (**EO**)
 Florence Craddock, Sports Officer (**SO**) (**Chair**)
 Acacia Matthews, Guild President (**President**)
 Tinajie (Alice) Liu, International Officer (**IO**)
 Benjamin Lockley, Postgraduate Officer (**PGO**)
 Isobel Lawson, Activities & Employability Officer (**AEO**)

Also in Attendance

Emily Badger, Director of Operations (**EB**)
 Sam Jones, Executive Assistant (**SJ**) (note taker)

Apologies

Reeve Isaacs-Smith, Welfare & Community Officer (**WCO**)

The Chair welcomed everyone and the meeting started at 12:10

No	Item for Discussion	Notes	Action
1	Minutes 24.02.23	<p>SJ noted that the meeting dated the 24th April 2023 had not been quorate. The Chair presented the minutes of the previous meeting, dated Monday 24th April 2023, for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the previous meeting.</p>	<p>Noted</p> <p>Approved</p>
2	Birmingham Fair Housing Campaign	<p>The PGO noted that the Officer Team had been contacted by a student representing the Birmingham Fair Housing Campaign. The PGO shared the attached manifesto from the campaign. The PGO noted that the Officer Team had been asked for their support for the campaign and the alignment of the Guild's services with the recommendations of the report.</p> <p>The Officer Team discussed the content of the report. The PGO agreed to reply to the student seeking further information. The Officer Team agreed to discuss over email.</p>	<p>Noted</p> <p>Noted</p>
3	Engagement Policy	<p>The IO updated the Officer Team on discussions with the University on its policies for International Students signing in for monitoring attendance over the summer period. The IO noted that earlier in the year, the University had operated the Engagement Policy differently earlier in the year. The Officer Team discussed opportunities to make representations to the University on behalf of International Students, who had found the changes frustrating.</p>	Noted
4	Officer Diaries	<p>The Officer Team discussed their diaries for the week ahead and possible clashes.</p>	Noted

		<p>President – Scrutiny Panel pre-meeting, Candidate Question Time, Graduate Attributes meeting</p> <p>IO – College Quality Assurance Meeting, Guild Education Committee meeting.</p> <p>SO – Scrutiny Panel, SO Candidate Question Time, LES CQAAC Meeting.</p> <p>AEO – EPS Societies Meeting, MDX, Scrutiny Panel.</p> <p>PGO – Guild Education Committee, Catch-Up with Dean of Postgraduate, Graduate Attributes Meeting.</p> <p>EO – Student Experience Officer Away-Day, Guild Education Committee, Student Administration Refresh & Simplification Committee.</p> <p>The EO noted that the University had invited the Officer Team to take part in a consultation meeting with the University’s Registry team on changes for next year’s academic calendar. The EO agreed to share the consultation paper. The Officer Team noted that the removal of a clear week for society trips abroad, particularly Brum Ski, was a priority for the Guild to feed back on.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
5	Projects	<p>The IO noted updated the Officer Team on the final planned Language Café event for 2023.</p> <p>The EO updated the Officer team on positive attendance at their Mocktail event the previous week. The EO updated the Officer Team on ongoing work on the black awarding gap and upcoming focus groups.</p> <p>The Officer Team agreed to review the project list on Teams for their remaining time in office. All Officers to review the document. SJ to identify time for the Officer to meet to discuss.</p>	<p>Noted</p> <p>Noted</p> <p>All SJ</p>
6	Schools/Colleges/ Dubai Update	<p>The EO noted that the College of EPS had raised a proposal to withdraw the allowance for non-working days, including bank holidays, to not count towards assessment deadline penalties. The Officer Team discussed their serious concerns for student welfare if students were required to send in assessments over weekends and on bank holidays. The President noted that encouraging students to submit assessments over the weekend was unnecessary as no marking would take place over the weekend. The EO agreed to liaise with the College and keep the Officer Team updated.</p> <p>The EO noted that the review of LES has now concluded, with only minor changes recommended. The EO noted that the purvey of the College would be expanded to also include health, wellbeing and sustainability, with a new course on sustainable development.</p> <p>The President updated the Officer Team on a new business plan for the UoB Dubai Campus, which had been presented recently to University Council.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>

7	Part-Time Officers	<p>The AEO noted that the LGBTQ+ Officer had been successful in arranging a Drag-themed Fab N Fresh club night. The Officer Team agreed to promote.</p> <p>The Officer Team agreed to reach out to their Part-Time Officers ahead of Scrutiny Panel.</p> <p>The SO asked all officers to promote and join the by-election candidate question time for the SO and DSO positions.</p>	<p>All</p> <p>All</p> <p>All</p>
8	AOB	<p>The AEO updated the Officer Team on arrangements for ValeFest 2023. The Officer Team discussed Guild Communications for Vale Fest 2023. The AEO agreed to liaise with ValeFest Committee.</p> <p>The AEO updated the Officer Team on recent attendance levels at 'Fab N Fresh'.</p> <p>The Officer Team asked about their budget for Officer Hospitality. SJ to gather information from Guild Finance.</p>	<p>Noted</p> <p>Noted</p> <p>SJ</p>

The Chair closed the meeting at 13:15.